

**07 NCAC 04M .0202      PROCEDURE FOR LISTING**

- (a) A person wishing to have his or her name listed as professional researcher shall make application in writing to: Director, Division of Archives and Records, 4614 Mail Service Center, Raleigh, North Carolina 27699-4614.
- (b) The application shall include a brief resume of the applicant's experience that demonstrates his or her qualifications and aids in establishing his or her credentials. No special form is required for the application. The application must be accompanied by three letters of recommendation from persons who have engaged the applicant in the capacity of a paid researcher.
- (c) Letters of recommendation shall be from persons who have a professional relationship with the applicant related to the subject matter of the application. The letters of recommendation shall not be from a relative of the applicant.
- (d) The letters of recommendation shall:
  - (1) outline the nature and extent of the research that the applicant undertook for pay; and
  - (2) attest the satisfaction of the reference with the services rendered.

*History Note: Authority G.S. 121-4(3); 121-5(d); 143B-62(2)a;  
Eff. February 1, 1985;  
Amended Eff. June 1, 2014; April 1, 2001;  
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. July 26,  
2015.*